

Higher Ed In-Person Title IX Training

June 10-12, 2024

The Westin Chattanooga

801 Pine Street, Chattanooga, TN 37402

Title IX training is mandatory for Title IX Coordinators, Investigators, and Decision-Makers under the Title IX regulations. Satisfy your training obligations with the ICS team in Chattanooga, TN! If the new Title IX regulations are released in Spring 2024 as is currently anticipated, the training content will be modified accordingly to cover new requirements. *If they are not released in time for this training, participants will receive a free pass to a Virtual New Title IX Regs Bootcamp after they are released.*

June 10 – Title IX Coordinator Training

8:30-9:00 **Breakfast and Registration**

9:00-10:15 **Overview of Title IX**

This session provides a broad overview of Title IX including a look at the current regulations and implications of these regulations for your institution. *Topics include:*

- History and evolution of Title IX
- Current litigation trends
- OCR trends
- Anticipated impacts of new regulations

10:15-10:30 **Break**

10:30-11:45 **The Role of the Title IX Coordinator**

Ensures Higher Ed Title IX Coordinators understand their role in compliance. *Topics include:*

- Institution's obligations under Title IX regulations
- Expectations of Title IX Coordinators, serving impartially
- A look into implementation and tracking of supportive measures
- Best practices for structuring your Title IX Team
- Tracking patterns and trends to prevent sexual harassment
- Preventing barriers to reporting

11:45-12:45 **Lunch**

12:45-2:00 **The Formal Title IX Grievance Process**

Review the Title IX grievance process. *Discover how to*

- Conduct the compliant grievance process from the initiation of a formal complaint through the appeal process
- Address conduct that falls outside of the jurisdiction of Title IX and the potential overlap with Student and Employee Codes of Conduct.

2:00-2:15 **Break**

2:15-3:30 **The Formal Title IX Grievance Process Continued**

3:30-4:00 **Q&A**

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June 11 | Title IX Investigator and Decision-Maker Training

8:30-9:00 **Check-in, Breakfast, and Networking**

9:00-10:15 **Recap, Role of Investigator/Decision-Maker**

Evaluate the specific roles and responsibilities of Investigators and Decision-Makers in the Title IX grievance process. *Our discussion includes:*

- Practical skills and knowledge needed to serve in these roles
- Best practices and impartiality in the roles
- Challenges faced within these roles
- Litigation trends resulting from investigations

10:15-10:30 **Break**

10:30-11:45 **Investigative Skills**

Review investigative skills and techniques that assist in conducting a fair and impartial investigation. *Additional topics include:*

- Expanding the discussion on investigative best practices
- Skill development
- Understanding a trauma-informed approach

11:45-12:45 **Lunch**

12:45-2:00 **Report Writing**

Examine the ways in which the nature and scope of the Title IX investigative report has changed with the current regulations. Writing this report is challenging for even the most seasoned Investigators. *Topics include:*

- Process of evidence review and drafting reports
- New styles for organizing evidence for reports
- Fairly summarizing relevant evidence
- Completing reports in a timely and equitable manner

2:00-2:15 **Break**

2:15-3:30 **Decision-Making Process**

Take a closer look at the decision-making process in the Title IX grievance process and related key factors. *Topics include:*

- The role of advisors in the process
- How to conduct relevancy assessments
- Burdens of proof
- Appeals

3:30-4:00 **Q&A**



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June 12 | Title IX Hypotheticals and Case Review

8:30-9:00 **Check-in, Breakfast, and Networking**

9:00-11:30 **Hypotheticals**

The sessions today provide an opportunity for you to apply the skills and knowledge you have obtained to hypothetical scenarios and case studies based on examples that you may very well encounter at your institution. We will consider each step in the grievance process and the perspectives of multiple role players as we discuss what decision(s) can be made in accordance with the regulations, best practices, and a trauma-informed approach to care and support.

ICS Welcomes You to Chattanooga

We have prepared a list of resources to make the most of your visit and enjoy your time with us.

THINGS TO DO

See [visitchattanooga.com](https://www.visitchattanooga.com)

The Westin Chattanooga

801 Pine Street
Chattanooga, TN 37402
423.531.4653
[westinchattanooga.com](https://www.westinchattanooga.com)

- 10 minutes from the Chattanooga Metropolitan Airport
- Valet parking available for \$22 per day
- All rooms include large windows with views of the mountains or downtown
- Fine Italian cuisine at [Alimentari Cucina e Bar](#)
- Spanish wine and tapas with a rooftop view at [Paloma de Bar](#)

Restaurants

Blue Orleans

Seafood
\$\$ | 21-minute walk

Champy's

World Famous Fried Chicken
\$\$ | 16-minute walk

Community Pie

Pizza and Italian
\$\$ | 7-minute walk

Easy Bistro and Bar

French Bistro with a Raw Bar
\$\$\$\$ | 1-minute walk

The Hot Chocolatier

Chocolate Shop
\$\$ | 19-minute walk

Mayan Kitchen

Latin American
\$\$ | 7-minute walk

Peet's Coffee

Coffee Shop
\$ | 2-minute walk

Public House

Southern Farm-to-Table
\$\$ | 12-minute walk

St. John's

Elevated American
\$\$\$\$\$ | 16-minute walk

Tupelo Honey

Southern Comfort Food
\$\$ | 12-minute walk

Two Ten Jack

Sushi and Ramen
\$\$ | 12-minute walk

Urban Stack

Burgers
\$\$ | 16-minute walk

Chattanooga Highlights

[Tennessee Aquarium and Imax](#)

[Chattanooga Choo Choo](#)

[Hunter Museum of American Art](#)

[Bessie Smith Cultural Center and Chattanooga African American Museum](#)

[High Point Climbing and Fitness](#)

[Incline at Lookout Mountain](#)

[Duck Boat Tours](#)

[Songbirds Guitar and Pop Culture Museum](#)

New location opens spring 2024

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Additional Nearby Hotels

[Hotel Indigo](#)

[Moxy Chattanooga Downtown](#)

[Kinley Chattanooga Southside](#)

[The Hotel Chalet at The Choo Choo](#)

[Hampton Inn and Suites](#)

[The Dwell Hotel Chattanooga](#)

[Chattanooga Marriott Downtown](#)

[The Read House](#)

[Hotel Clemons](#)

Additional Nearby Parking

[807 Chestnut St. Garage](#)

[703 Chestnut St. Lot](#)

[305 W 7th St. Lot](#)

[631 Broad St. Garage](#)

[633 Chestnut St. Garage](#)

Nearby College Campuses

[University of Tennessee at Chattanooga](#)

[Chattanooga State](#)

The ICS Difference

We know compliance is not a one-size-fits-all solution. While every school, district, and institution must follow the same federal regulations to provide safe, healthy, and inclusive learning and working environments, each presents unique challenges. With ICS, you are gaining a partner committed to you and your organization, empowering you with the specific knowledge and tools you need to create a positive culture. Our unparalleled expertise comes from years of active experience. ICS has been supporting colleges and universities in their equity and compliance efforts since 2018.

Expertise Matters

ICS supports schools, districts and institutions with a wide range of training, legal, and consulting services to help them create safe and healthy learning and working environments.

We empower your organization with the knowledge and tools you need for compliance with:

- Title IX and gender equity
- Clery Act
- Hazing
- Workplace harassment and violence
- FERPA
- Sexual misconduct